

European Cultural Foundation is looking for a:

Public Policy Manager CrAFt (interim)

For the EU-funded project CrAFt: Creating Actionable Futures: making climate-neutral cities inclusive, beautiful and sustainable (Horizon Europe programme)

Location: Amsterdam
Closing date: 14 May 2023
Contract: 6 months, 0.6 FTE
Starting date: 15 June 2023

About the European Cultural Foundation

The European Cultural Foundation (ECF) was created in 1954 with the vision of a united Europe where citizens feel proudly European, a place where they can live, express themselves, work and dream freely, in diversity and harmony. Ever since ECF promotes a European sentiment through developing and supporting cultural initiatives that let us share, experience and imagine Europe. We believe our mission is as urgent as it was back then as there are still many challenges which divide Europe, cause polarisation and bring about inequality. Culture has an important role to play here, helping to bridge these gaps, bringing people together, opening new ways, finding and imagining possibilities. We are a committed, ambitious, diverse, open international foundation with a strong network and long-standing reputation, working in partnership with actors across Europe.

About the role

We are looking for an interim Public Policy Manager – from 15 June to 31 December 2023 - for the EU funded project CrAFt: Creating Actionable Futures: Making climate-neutral cities inclusive, beautiful and sustainable (Horizon Europe). You will form a working tandem with ECF's CrAFt Communications Manager. Your main task is to further shape and develop the New European Bauhaus (NEB) Policy Support Alliance and produce its Policy Paper. The Alliance represents cities and other stakeholders of New European Bauhaus projects and initiatives, and is coordinated by the CrAFt project. We advocate for national and European policy needs of cities and their stakeholders in making their transitions to climate neutrality beautiful, inclusive and sustainable.

What will you be doing?

We are looking for an experienced and skilled Public Policy Manager who is passionate about bringing different stakeholders together, drafting creative policy papers and campaigning. For this EU project, you will work closely together with the eight project partners and the Communications and Public Policy team of ECF.

In particular, the Public Policy Manager will:

- Formalise, shape and coordinate the NEB Policy Support Alliance;
- Draft, gather input and finalise the policy paper together with NTNU (lead partner), CrAFt's partners and the Policy Support Alliance;
- Draft a policy one pager with policy recommendations;

- Initiate and design workshops with our stakeholders at different European events, for example the Committee of the Regions, European Week of Cities and Regions, etc., in order to: mobilise and advocate for the Alliance and its policy objectives; collect further input, gather feedback and finalise the policy paper;
- Develop and organise online CrAFt sessions in September/October with the cultural and creative sectors and our CrAFt cities and community to exemplify how the NEB values can be integrated in cities to become climate neutral;
- Coordinate other policy actions and initiatives for CrAFt with our partners and stakeholders;
- Coordinate together with the Communications Manager ECF's input to CrAFt.

In addition, we think it is important that you meet the following requirements:

- Preferably you are based and registered in the Netherlands;
- Have at least five years of experience in a similar role;
- Are a flexible and fast worker and can work with short deadlines;
- Are used to navigate diplomatically in a complex international environment;
- Are able to think and act strategically and can work independently;
- Have excellent English writing skills, and good command of spoken English;
- Are passionate about campaigning and advocacy;
- Have intercultural sensitivity and competences for cooperating with different partners in pan-European projects;
- Have experience in working with the cultural and creative sectors;
- Have a great interest in contributing to a climate-neutral and more sustainable future and co-creation models;
- Are preferably familiar with the European Commission's New European Bauhaus principles and the European Green Deal;

We offer:

- An opportunity to create, thrive, develop in an international team;
- The chance to join Europe's only truly European cultural foundation;
- Being part of an organisation with an impressive legacy but which is not stuck in the past;
- Flexible work arrangements with a combination of working from the office and working remotely;
- Fun and joy which comes from working inside a diverse team on things that matter;
- Salary ranging from EUR 3100,- to EUR 4529,- gross per month, on a full-time basis with 13th month, 8% holiday allowance and benefits package. (Translated into part-time salary for 3 days a week, salary will be ranging from EUR 1.860 to EUR 2717, - gross per month.)
- A contract for 6 months, for 3 days a week (0.6 FTE).

How to apply:

The closing deadline for applications is 14 May 2023. Interested candidates should email their CV and motivation letter to our HR Department at vacancies@culturalfoundation.eu. The selection process will consist of two interviews (on Zoom or on location). The first round of interviews are expected to be scheduled on 30 and 31 May 2023.