***GRANT AGREEMENT ADJUSTMENTS DURING THE CORONAVIRUS PANDEMIC***

***ONLINE FORM QUESTIONS

26 March, 2020***

* **Personal and Project Information**

Your Name
Email
Organisation Name (if applicable)
For which of these grant schemes did you apply and were selected?
What is your grant number (as indicated in your grant agreement)?
What is the name of your project (as indicated in your grant agreement)?
What is the total amount of your grant?\*
* **Prolongation of grant term**

- Would you like to request an extension of your grant agreement? (Note: you may request a maximum of 18 months extension starting from the default expiry date.)
- Please indicate the new expiry date of the grant agreement you are proposing.
- Please list/elaborate on any additional important considerations in relation to the extension of the grant term that you would like us to be aware of.
* **Adjustments to budget and activity plan**

- Would you like to continue with your current project but propose minor adjustments to the budget (less than 15% deviation for a specific budget line) and to the activity plan? Please attach the updated project budget.
- Please attach the updated activity plan.
- Please list/elaborate on any additional clarification, important considerations in relation to the adjustments that you would like us to be aware of.
* **Repurposing of the grant**

- Would you like to propose an alternative project plan for using the (remaining) grant?
- Please attach a new project description (objectives, outputs, partners) and activity plan.
- Please attach a new project budget (using the same template that you used for the original budget.)
- Please list/elaborate on any additional clarification, important considerations in relation to the new project proposal that you would like us to be aware of.

Stay safe and good luck!